



## Responsibilities of Students and Parents

Parents must be the school ally in dealing with students who are being undisciplined. The school needs the assistance of parents, because their support at home will be of great benefit. Parents must believe that the school is being fair, with the well-being of the student at heart. However, it must be clear that the learning environment of all students is sacred, that a particular student cannot, and will not, be allowed to continuously interfere with the learning opportunities of other students. We expect parents to set the best example for their children and reinforce respect for others at home, school and in the community.

### **Parents, as a partner in educating their child, have responsibilities:**

- To establish high expectations for the child's school behavior.
- To ensure regular attendance.
- To maintain an effective liaison with the teachers.
- To work cooperatively and respectfully with teachers.

### **Students' Responsibilities**

Students also have certain responsibilities, both as citizens and as members of Highlands School of Egypt. These responsibilities are in effect for all school functions whether the student is on premises in the building or off premises. (Traveling to or from school via transportation provided by the school).

In order to guarantee students' rights, each person will assume responsibility for his / her own refrain from infringing upon the rights of others.

### **Students are expected to:**

- Avoid tardiness and show up to school and to classes on time.
- Show appropriate behavior at assemblies.
- Remain quiet and orderly in the classroom and be attentive to instruction.
- Support their teacher, classmates, team and school.
- Be concerned about the safety and well-being of others.
- Behave courteously toward any adult or fellow student and use spoken expressions of consideration toward others (Thank you, please, etc.)
- Follow teacher's directions for seating, conduct and dismissal.
- Be prepared for class (paper, pencil, pen, book...etc.)
- Turn off cellular phones, i-pod, mp3 players and any electronic games, and keep them out of sight during classroom hours.

- Be responsible for keeping their lockers and books clean, tidy and closed unless they are using them.

- Be responsible for their belongings and school property and not lose them

**Students are expected not to:**

- Leave the school grounds during school hours without a pass from the office.

- Use profane language or gestures, writing or pictures.

- Engage in any type of fighting (this includes play-fighting).

- Intimidate, or threaten other students.

- Be disrespectful to, or use another person's property (lockers, bags....etc.).

- Use or throw any dangerous objects or weapons (pepper spray, Swiss knives, laser pointers, cutters, key chains, etc.) that will endanger or harm other people.

- Be on school grounds before 8:45 a.m. or after 2:30 p.m. unless involved in a supervised activity.

- Engage in any dishonest behavior (cheating, forgery of signatures, plagiarism...etc.)

- Be out of class without a hall pass at any time. It is expected that restroom visits will be made between lessons or at break-time.

- Run in the building before, during, or after school.

- Misuse any school property, e.g. write on walls or desks, access prohibited internet sites...etc.

- Eat or chew gum anywhere in the school building or on the school bus.

- Sell any item on school grounds (other than school approved fund raisers). Items and any money involved become school property.